

DEMAND FOR FULL PAYMENT ON INSTALLMENT PROMISSORY NOTE

Account #:	Date:	
Customer:	Telephone:	
Address:		
City:	State:	Zip:

DATE	AMOUNT OF NOTE	NOTE IS PAYABLE TO:	BALANCE UNPAID

TOTAL UNPAID BALANCE

You have been given previous notice on _____, 20____, of your default on the payment(s) of the above listed Promissory Note(s), of which I am currently the holder. Under the terms of the Note and by this notice, I am making a formal demand for payment by you of the total unpaid balance listed above, along with all of the interest accrued within 10 days of receipt of this letter.

Please contact me immediately to begin payment. Failure to pay the above balance within 10 days from the date of this Demand will result in the above listed Note(s) being forwarded to our attorneys for legal collection proceedings. You will be immediately liable for all costs of collection, including additional legal and court costs. Thank you very much for your prompt attention to this serious matter.

Sincerely,
